

SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
October 7, 1997

MINUTES

PRESENT: J. Friedlander, Chair, D. Barthelmess, L. Fairly, K. Hanna, C. Hanson, M. James
(for J. Lynn), K. O'Connor, D. Oroz
ABSENT: B. Hamre, J. Romo, L. Rose (all excused)

1.0 CALL TO ORDER

The meeting was called to order by Dr. Friedlander at 3:04 p.m.

ACTION ITEM

2.1 Business Services Proposed Reorganization

Dr. Hanson cited a number of factors which have led to the recommendation by Business Services to reorganize. These factors include the retirement of the Accounting Supervisor and the need to shift some of the comptroller's responsibilities to the conversion project. The proposal would establish a new **Fiscal Manager** position, whose primary responsibilities would be more related to fiscal procedures and analysis than to accounting services. Other responsibilities are the areas of accounting operations, budget preparation/control, categorical programs, construction fund, internal auditing, federal, state and county reports, equipment replacement fund, manual warrants and revolving cash funds. The new **Payroll Manager** position would be responsible for the payroll process, District employee benefits and interfacing with providers, Interpreting and administering retirement systems, collective bargaining contract policies. The remaining position under the reorganization plan is the current Auxiliary Accounts Manager, who is responsible for cashiering/registration/deposits, trust accounting, financial aids trust accounts, and the Cafeteria and Children's Center accounts.

Dr. Hanson distributed a **preliminary** job description for the **Fiscal Manager** position and is working with Human Resources on a final reorganization plan. Dr. Hanson stated that some hourly dollars will be allocated to support the new positions, and emphasized that no additional District resources are being requested by Business Services.

Although there was support for the Business Services Reorganization, representatives of the Academic Senate requested additional time to bring the proposal to the faculty. In addition Dr. Hanson was asked to bring back to CPC specifics on financial support and reclassification of positions.

M/S/C TO ENDORSE THE CONCEPT OF THE PROPOSED BUSINESS SERVICES REORGANIZATION PLAN (Fairly/Barthelmess)

UNANIMOUS

REPORTS/DISCUSSION

3.1 Update on SBCC's TANF/CALWORKS Funds

Mrs. Fairly stated that the College is submitting grant proposals for TANF and CalWORKS Funds. These are state funds allocated to districts for funding additional costs of providing instruction and support services to TANF students (e.g., counseling, career assessment, curriculum redesign, and job preparation activities). Funds available total \$90,652. In addition the College is submitting grant proposals for CalWORKS funding in the amount of \$368,290. CalWorks funding is based on the number of AFDC welfare recipients who were enrolled at the college in 1995-96. Funds would be used to augment existing services for new students under welfare reform.

3.2 Update on Project Redesign

In the absence of Bill Hamre, Dr. Friedlander gave a brief update on Project Redesign. Evaluation of the San Joaquin Delta Student Information System 2000 is currently underway to determine how it can be used as a framework for developing an Oracle environment at SBCC. It is anticipated that the process for assessing SBCC requirements vs Delta 2000 documentation will be completed by the middle of October. The process then gets validated and the programming begins in January of 1998. Dr. Friedlander reported that Oracle consultants will be on campus this year and will require work space.

Dr. Friedlander announced that Oracle has launched a new program called *The Oracle Academic Initiative* which provides academic institutions with software, support services, curriculum and staff development resources to develop technology education programs in colleges and universities. SBCC has recently signed a Letter of Intent with Oracle whereby we would incorporate the teaching of some of the Oracle products into courses in the CIS department (George Federman, chair of CIS, will become Oracle-Certified as part of his sabbatical leave activities next year).

3.3 Faculty Representative to the District Technology Committee (DTC)

Karolyn Hanna announced that Roberto Robledo and Greg Cain have been selected by the Academic Senate to be the faculty representatives on the District Technology Committee as voting members. In addition, Karolyn Hanna is a member (nonvoting). Mark Ferrer, Chair of the Instructional Technology Committee, is also a voting member of the committee.

The meeting was adjourned at 5:00 p.m.

cc: Deans/Assistant Deans, Department Chairs, Academic Senate, Instructor's Association, CSEA, Classified Council, College Information, *The Channels*